



MORTGAGE APPLICATION - DOCUMENT CHECKLIST

Please return only the documents marked "☒"

If the application is Joint or Multiple documents are required for all applicants -

	Primary Applicant	Joint Applicant	Guarantor		Primary Applicant	Joint Applicant	Guarantor
Application Form	☒	☐	☐	Separation / Divorce Agreement	☐	☐	☐
Employee Salary Form	☒	☐	☐	Last 3 months current accounts statements	☒	☐	☐
P60 and last 3 Payslip	☒	☐	☐	Plan & Specifications	☐	☐	☐
Accountants Report Form (Accompanied by 2 years audited accounts)	☐	☐	☐	Site Map	☐	☐	☐
Tax Confirmation (certifying all taxes paid up to date)	☐	☐	☐	Planning Permission	☐	☐	☐
Statement of Affairs (From Accountant)	☐	☐	☐	Utility Bill (Gas, electricity, phone.) must not be over 3 mths old	☒	☐	☐
Mortgage or Rent Statement (Showing evidence of repayments for the past twelve months)	☒	☐	☐	Photo ID (In date Copy of Passport or Licence)	☒	☐	☐
Loan Payment Statement (For any existing loans or Loans to be refinanced)	☒	☐	☐	€127 Valuation Fee	☐	☐	☐
Letter from County Council or Corporation	☐	☐	☐	Estimates	☒	☐	☐
Other income (rental income, pension, other employment)	☐	☐	☐	Evidence of Savings	☐	☐	☐
PPS Number	☐	☐	☐		☐	☐	☐