



MORTGAGE APPLICATION - DOCUMENT CHECKLIST

Please return only the documents marked "☒"

If the application is Joint or Multiple documents are required for all applicants -

| | Primary Applicant | Joint Applicant | Guarantor | | Primary Applicant | Joint Applicant | Guarantor |
|---|-------------------|-----------------|-----------|--|-------------------|-----------------|-----------|
| Application Form | ☒ | ☐ | ☐ | Separation / Divorce Agreement | ☐ | ☐ | ☐ |
| Employee Salary Form | ☒ | ☐ | ☐ | Last 3 months current accounts statements | ☒ | ☐ | ☐ |
| P60 and last 3 Payslip | ☒ | ☐ | ☐ | Plan & Specifications | ☐ | ☐ | ☐ |
| Accountants Report Form (Accompanied by 2 years audited accounts) | ☐ | ☐ | ☐ | Site Map | ☐ | ☐ | ☐ |
| Tax Confirmation (certifying all taxes paid up to date) | ☐ | ☐ | ☐ | Planning Permission | ☐ | ☐ | ☐ |
| Statement of Affairs (From Accountant) | ☐ | ☐ | ☐ | Utility Bill (Gas, electricity, phone.) must not be over 3 mths old | ☒ | ☐ | ☐ |
| Mortgage or Rent Statement (Showing evidence of repayments for the past twelve months) | ☐ | ☐ | ☐ | Photo ID (In date Copy of Passport or Licence) | ☒ | ☐ | ☐ |
| Loan Payment Statement (For any existing loans or Loans to be refinanced) | ☐ | ☐ | ☐ | €127 Valuation Fee | ☐ | ☐ | ☐ |
| Letter from County Council or Corporation | ☐ | ☐ | ☐ | Estimates | ☐ | ☐ | ☐ |
| Other income (rental income, pension, other employment) | ☐ | ☐ | ☐ | Evidence of Savings | ☐ | ☐ | ☐ |
| PPS Number | ☐ | ☐ | ☐ | | ☐ | ☐ | ☐ |